

DATE: January 31, 2019**FILE:** 1700-02/2019/675**TO:** Chair and Directors
Electoral Areas Services Committee**FROM:** Russell Dyson
Chief Administrative OfficerSupported by Russell Dyson
Chief Administrative Officer***R. DYSON*****RE: 2019 - 2023 Financial Plan – Denman Island Community Facilities – Function 675****Purpose**

To provide the Electoral Areas Services Committee with the proposed 2019 - 2023 financial plan and work plan highlights for the Denman Island Community Facilities Service, function 675.

Recommendation from the Chief Administrative Officer:

THAT the proposed 2019 - 2023 financial plan for the Denman Island Community Facilities Service, function 675, be approved.

Executive Summary

The Denman Island Community Hall service was amended for 2019 through Bylaw No. 564. The purpose of the establishing bylaw for the Denman Island Community Hall Service has now been expanded to include the provision of capital and operating assistance for the Denman Activities Centre and with an increased maximum requisition in support of this. This amendment was initiated through a request from Denman Seniors and Museum Society (DSMS) who have been working closely with Denman Island Recreation Commission Society (DIRCS) and the Comox Valley Regional District (CVRD). DIRCS is responsible for the maintenance and operation of the Denman Community Hall and were part of the original service. The service was renamed from Denman Island Community Hall Service to Denman Island Community Facilities Service as part of the bylaw amendment.

DSMS is a registered non-profit society that have operated and maintained the Denman Activity Centre and Museum without any government funding. This has presented challenges to them for maintaining aging facility infrastructure and to safely maintain and operate this facility through a diminishing volunteer base, memberships and fundraising activities.

The proposed 2019-2023 financial plan for the newly defined service would:

- Provide facility operating funding assistance for the Denman Island Recreation Commission Society and the Denman Seniors and Museum Society.
- Provide funding to multi-purpose facilities that are community focal points hosting social/cultural events and recreational activities.
- Requisition increase of \$10,000 from 2018 as a result of the addition of the Denman Seniors & Museum Society as a grant recipient from this service.
- 2019 requisition is \$50,000 with a proposed tax rate of \$0.1177 per \$1,000 of assessed value.
- For a property assessed at \$500,000, the 2019 tax levy would be \$58.85.

Prepared by:

T. Ian Smith

T. Ian Smith, MCE
General Manager of Community Services

Stakeholder Distribution (Upon Agenda Publication)

Denman Seniors and Museum Society	✓
Denman Island Residents Association	✓
Denman Island Recreation Commission Society	✓

Policy Analysis

In 1992 the then Comox Strathcona Regional District enacted Bylaw No. 1415, being the "Denman Island Community Hall Local Service Establishment Bylaw, 1992". This bylaw established a local service within a portion of Electoral Area A for the purpose of providing operating funds assistance for the Denman Island Community Hall. (www.comoxvalleyrd.ca/currentbudget)

Part 10 of the *Local Government Act* (RSBC, 2015, c.1) authorizes the CVRD to amend its service establishment bylaws. Such amendments require elector approval, which may be accomplished by way of assent voting (referendum), an AAP, petition or director written consent on behalf of the voters. An AAP was initiated for the Denman Island Community Hall Service amendment.

The strategic plan goal established by the CVRD board is "To promote and develop a healthy community within the Comox Valley by developing a framework to deliver recreation and cultural services that are cost effective and equitable for all residents". The Denman Activity Centre is one of the focal points on the island where many cultural and recreational events are held.

In February 2018 the following recommendations were adopted by the board:

THAT staff provide a report to the Comox Valley Regional District Board to amend the existing Denman Island Community Hall Service, function 675, to incorporate the request of Denman Island Seniors and Museum Society for the Denman Activity Centre to become a tax supported service;

AND FURTHER THAT the report is to include a full cost analysis, outline public consultation plan and implementation plan to be incorporated in the 2019-2023 financial plan.

In September 2018 the following recommendation was adopted by the board;

"THAT the Board proceed with expanding the purpose of the Denman Island Community Hall service in order to also provide funding for the Denman Activity Centre and increase the maximum requisition by 25 per cent and initiate the following:

1. A service amendment bylaw be submitted to the electors for approval by way of the Alternative Approval Process to be conducted for the Denman Island Community Hall service area being Denman Island (a defined portion of Electoral Area A);
2. The notice to electors (includes synopsis of proposed bylaw) attached to the staff report as Appendix A dated September 7, 2018 be approved;
3. The elector response form Appendix C attached to the staff report dated September 7, 2018 be approved;
4. The deadline for receiving the elector response forms be set at 4:30 pm on Thursday, January 17, 2019; and

5. The total number of electors within the service area to which the alternative approval process applies is determined to be 926 of which 10 per cent or 93 must submit elector response forms to prevent the Comox Valley Regional District from adopting the Denman Island Community Hall Service Establishment Amendment Bylaw without first obtaining the assent of the electors by way of referendum.”


In October 2018 the CVRD submitted for statutory approval to the Ministry of Municipal Affairs and Housing Bylaw No. 564 a request to amend the service establishing bylaw for the Denman Island Community Hall Service to expand the purpose to include providing capital and operating assistance for the Denman Activities Centre and to increase the maximum requisition by 25 per cent. The AAP process was initiated in December of 2018 and closed on January 17, 2019. As only one elector response form was received, approval of the electors was obtained and the board adopted Bylaw No. 564 at the January 29, 2019 regular meeting.

Financial Plan Overview

DIRCS submits an annual five year financial plan and year-end financial statement to the CVRD for review (Appendix A). DSMS has also submitted a five year financial plan for CVRD review which includes graduated increases to their yearly operating grant (Appendix B). The proposed 2019 requisition is \$50,000 which is an increase of \$10,000 from 2018. The 2019 maximum tax requisition for this service was increased by 25 per cent from the greater of \$14,620 or \$0.16 per \$1,000 of assessed value in 2018 to the greater of \$75,508 or \$0.20 per \$1,000 of assessed value in 2019. This service was amended in 2019 to include funding support to DSMS to expand the purpose to include providing capital and operating assistance. In prior years this service had been operating successfully under DIRCS.

Table 1 summarizes the 2019 proposed budget as compared to the 2018 adopted budget. Significant variances from 2018 adopted budget will be discussed in the financial plan highlights section below.

Table 1: Financial Plan Highlights

 #675 Denman Island Community Facilities				
Operating	2018 Budget	2019 Proposed Budget	Increase (Decrease)	
Revenue				
Requisition	40,000	50,000		10,000
Prior Years Surplus	4,287	1,708		(2,579)
	\$ 44,287	\$ 51,708	\$	7,421
Expenditures				
Operating	40,000	49,978		9,978
Contribution to Reserves	4,287	1,730		(2,557)
	\$ 44,287	\$ 51,708	\$	7,421

The 2019 - 2023 proposed five-year financial plan for the Denman Island Community Facilities service, function 675, including the requisition summary and the operating and capital budget, is available within the full proposed budget binder, provided in both searchable PDF and e-reader formats, located on the CVRD financial plan web page at www.comoxvalleyrd.ca/currentbudget.

Highlights of the 2019 - 2023 proposed financial plan for this service include:

- Graduated increases to operating grant to DSMS in 2019 of \$10,000 to \$29,600 in 2023.
- Increase in 2019 operational costs of \$9,979 to support DSMS annual operating grant
- 25 per cent increase in requisition from 2018 to 2019.
- Operational grant from 2019 to 2023 is \$20,000 annually for Denman Island Community Hall.
- Capital grant from 2019 to 2023 is \$19,000 annually for Denman Island Community Hall.
- Listed in the Table 2 are Denman Island Community Hall capital upgrade projects.

Table2 – Denman Island Community Hall – Proposed Capital Upgrade Projects

Capital/Special Projects	2019	2020	2021	2022	2023
Exterior repairs – soffits, painting, etc.	\$19,000				
Exterior repairs and internal lighting		\$19,000			
Exterior repairs - shingles, landscaping			\$19,000		
Playground repairs				\$19,000	
Kitchen upgrade – cupboards, flooring					\$19,000
Total Expenses	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000

Revenue Sources

- Proposed tax requisition for 2019 is \$50,000. This is the only source of revenue for this service.

Personnel

There are no personnel charges for this service.

Reserves

The reserve balance at December 31, 2018 is projected to be \$53,287.

Citizen/Public Relations

CVRD staff have worked closely with DIRCS and DSMS in order to amend this service. The Alternate Approval Process (AAP) was initiated and the results have confirmed the support of the electors. The AAP involved a communications strategy to inform Denman Island residents of the proposed changes to this service.

In addition, bi-annually as part of the budget process, the CVRD hosts an open house for Denman Island residents to review and provide comment on the annual financial plans.

The former service has operated successfully over the years and was sustainable. The maximum tax requisition for this service will be the greater of \$75,508 or \$0.20 per \$1,000 of assessed property value. The proposed 2019 tax rate for this service is \$0.1177. Based on a Denman Island home assessed at \$500,000 the tax levy would be \$58.85 for 2019.

Attachment: Appendix A – “DSMS Financial Plan”

**Denman Seniors and Museum Society
Income Statement**

For the years ending August 31

	Actual		Five Year Forecast				
	2017	2018	2019	2020	2021	2022	2023
INCOME							
Rentals	\$ 19,265	\$ 19,280	\$ 24,800	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Fees - Fitness Centre	14,954	17,869	18,000	18,000	18,000	18,000	18,000
Donations-Lighting Project (completed)	7,250	-	-	-	-	-	-
Fundraising	3,429	2,666	4,500	500	4,500	500	4,500
Drop-in Fees - Lounge & Gym	1,687	2,441	1,500	1,500	1,500	1,500	1,500
Donations - Cash	1,246	1,010	1,000	1,000	1,000	1,000	1,000
Miscellaneous & GST Rebate	1,327	620	500	500	500	500	500
DSMS Memberships	220	480	450	450	450	450	450
Grant Funds Utilized	7,283	8,275	7,000	7,000	7,000	7,000	7,000
Tess Truman Grant Income			2,718	2,700	2,700	2,700	2,700
CVRD Grant Income			10,000	19,325	19,800	28,050	29,600
	<u>\$ 56,661</u>	<u>\$ 52,641</u>	<u>\$ 70,468</u>	<u>\$ 70,975</u>	<u>\$ 75,450</u>	<u>\$ 79,700</u>	<u>\$ 85,250</u>
EXPENSES							
Contract & Professional	\$ 11,830	\$ 13,246	\$ 18,600	\$ 23,600	\$ 23,600	\$ 23,600	\$ 23,600
Utilities	8,394	8,652	9,100	9,400	9,700	10,000	10,300
Lighting Project (completed)	7,354	-	-	-	-	-	-
Insurance	5,755	5,952	6,300	6,600	7,000	7,400	7,800
General Maintenance & Repair	3,084	8,131	10,500	12,075	13,900	16,000	18,400
Equipment & Supplies	1,583	4,503	8,500	9,800	11,300	13,000	15,000
Miscellaneous	2,191	1,698	2,300	2,400	2,500	2,600	2,700
Fundraising	368	1,210	450	100	450	100	450
Grant Funds Utilized	7,283	8,275	7,000	7,000	7,000	7,000	7,000
	<u>\$ 47,842</u>	<u>\$ 51,667</u>	<u>\$ 62,750</u>	<u>\$ 70,975</u>	<u>\$ 75,450</u>	<u>\$ 79,700</u>	<u>\$ 85,250</u>
NET INCOME (LOSS)	<u><u>\$ 8,819</u></u>	<u><u>\$ 974</u></u>	<u><u>\$ 7,718</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Notes to Forecast:

Income:

Rentals 2019 has a one-time rental for daily home care classes for 6 months for additional net rent of \$5,000. Not included subsequently
Fundraising 2019 has an Auction net proceeds of \$4,000. Forecasted again 2021 and 2023

Expenses:

Contract & Professional There is an additional position of Building Manager at \$10,000 per year

Utilities Effective 2020, costs were increased annually at approx:
3%

Insurance 5%

Repairs & Maintenance 15%

Equipment & Supplies 15%

Miscellaneous 5% includes ad & promo, licences & memberships, office & admin

Fundraising See Fundraising income comment

2019 Net Income:

Will be used to replace unservicable fitness centre equipment, and to assess and repair the roof.

Denman Island Recreation Commission Society

	2019	2020	2021	2022	2023	Assumptions
REVENUE						
Donations	2,500	2,500	2,500	2,500	2,500	
Hall Rentals	9,800	9,800	9,800	9,800	9,800	
CVRD - Operational Grant	20,000	20,000	20,000	20,000	20,000	\$5000 per quarter remains unchanged
CVRD - Capital Repairs Grant	19,000	19,000	19,000	19,000	19,000	
TOTAL REVENUE	51,100	51,100	51,100	51,100	51,100	
EXPENSE						
Operating & Administrative						
Bookkeeping / Booking Agent	5,400	5,400	5,400	5,500	5,500	
Administration Expenses	2,600	2,600	2,600	2,600	2,600	
Bank Charges, Interest, & Loan Repayment	2,700	2,700	1,500	0	0	Loan is paid off in 2021
Total Operating & Administrative	10,700	10,700	9,500	8,100	8,100	
Insurance & Permits						
Building Insurance	8,700	8,700	8,700	8,700	8,700	Insurance has risen dramatically - once loan is paid off, we'll have sufficient funds to cover comfortably.
Event Insurance	550	550	550	550	550	
Permits, Fees & Licenses	600	600	650	650	650	
WCB Expense	110	110	120	120	120	
Total Insurance & Permits	9,960	9,960	10,020	10,020	10,020	
Building & Grounds						
Porta Pottie	600	650	650	670	670	
General Maintenance	5,000	5,000	5,000	5,000	5,000	
Major Repairs & Upgrades	19,000	19,000	19,000	19,000	19,000	
Janitorial	4,000	4,000	4,000	4,000	4,000	
Total Building & Grounds	28,600	28,650	28,650	28,670	28,670	
Utilities						
Telephone & Internet	1,650	1,650	1,650	1,650	1,650	
Hydro	1,200	1,200	1,200	1,200	1,200	Hydro less due to solar panels
Propane	1,200	1,200	1,200	1,200	1,200	
Total Utilities	4,050	4,050	4,050	4,050	4,050	
TOTAL EXPENSE	53,310	53,360	52,220	50,840	50,840	
NET INCOME	-2,210	-2,260	-1,120	260	260	Deficit caused by higher insurance and still paying off loan

DENMAN ISLAND RECREATION COMMISSION SOCIETY
(Community Hall)
5 Year Capital Projects Budget Projection 2019-2023

2019 External Building Repairs

Repairs to East & South facing exterior walls	\$12,000
Renovation of interior stairways	\$3,000
Add soffits above library, repair paint work around building	\$4,000
Total	<u>\$19,000</u>

2020 External Building Repairs & Internal Lighting

Fix outside Back Hall & deck area, shingles, painting, landscaping	\$19,000
Total	<u>\$19,000</u>

2021 External Building Repairs phase 3

Fix playground side of building - shingles, painting, landscaping	\$19,000
Total	<u>\$19,000</u>

2022 Playground upgrades

Playground upgrades	\$19,000
Total	<u>\$19,000</u>

2023 Kitchen upgrade

Upgrade kitchen appliances, cubboards, flooring	\$19,000
Total	<u>\$19,000</u>

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2018-10-07

Accrual Basis

DIRCS
Balance Sheet Prev Year Comparison
 As of 30 September 2018

	30 Sep 18	30 Sep 17	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
Chequing	7,510.57	5,574.51	1,936.06	34.7%
Membership Equity	91.87	89.65	2.22	2.5%
Plan24	1,333.80	1,333.76	0.04	0.0%
Share Savings	8.18	8.06	0.12	1.5%
Total Chequing/Savings	8,944.42	7,005.98	1,938.44	27.7%
Total Current Assets	8,944.42	7,005.98	1,938.44	27.7%
TOTAL ASSETS	8,944.42	7,005.98	1,938.44	27.7%
LIABILITIES & EQUITY				
Liabilities				
Long Term Liabilities				
Bank Loan	8,806.36	8,879.92	-2,273.56	-25.6%
Total Long Term Liabilities	8,806.36	8,879.92	-2,273.56	-25.6%
Total Liabilities	8,806.36	8,879.92	-2,273.56	-25.6%
Equity				
Opening Balance Equity	-4,862.20	-4,862.20	0.00	0.0%
Unrestricted Net Assets	84.44	0.00	84.44	100.0%
Net Income	6,915.82	2,788.26	4,127.56	148.0%
Total Equity	2,338.06	-1,873.94	4,212.00	224.8%
TOTAL LIABILITIES & EQUITY	8,944.42	7,005.98	1,938.44	27.7%

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2018-10-07

Accrual Basis

DIRCS
Profit & Loss Prev Year Comparison
 January through September 2018

	Jan - Sep 18	Jan - Sep 17	\$ Change	% Change
Income				
Grants				
CVRD Infrastructure Grant	33,459.13	0.00	33,459.13	100.0%
CVRD Operational Grant	15,000.00	15,000.00	0.00	0.0%
Total Grants	48,459.13	15,000.00	33,459.13	223.1%
Other Income				
Donations to DIRCS	3,258.44	1,594.50	1,663.94	104.4%
Donations to Playground	906.00	520.00	386.00	74.2%
Interest Revenue	3.05	3.33	-0.28	-8.4%
Miscellaneous Revenue	0.00	10.00	-10.00	-100.0%
Total Other Income	4,167.49	2,127.83	2,039.66	95.9%
Rental Income				
Hall Rentals	10,143.52	9,528.00	617.52	6.5%
Preschool	2,629.00	1,649.59	979.41	59.4%
Total Rental Income	12,772.52	11,175.59	1,596.93	14.3%
Total Income	85,399.14	28,303.42	37,095.72	131.1%
Expense				
Events - DIRCS Sponsored				
Event Costs	100.00	0.00	100.00	100.0%
Event Insurance	0.00	278.00	-278.00	-100.0%
Permits, Fees, Licenses	133.33	408.34	-275.01	-67.4%
Total Events - DIRCS Sponsored	233.33	686.34	-453.01	-66.0%
Facilities and Equipment				
General Maintenance Contractors	1,513.85	1,445.08	68.77	4.8%
General Maintenance Supplies	1,931.12	2,810.82	-879.50	-28.0%
Grounds and Mowing Contractors	145.00	516.41	-371.41	-71.9%
Health Permits	250.00	0.00	250.00	100.0%
Janitorial Supplies	2,399.09	801.02	1,798.07	296.2%
Janitorial Work	1,480.00	3,450.13	-1,970.13	-57.1%
Major Repairs & Upgrades	28,199.50	1,848.24	26,551.26	1,810.9%
Porta Potties	871.20	591.99	279.21	47.2%
Total Facilities and Equipment	36,789.76	10,863.49	25,926.27	238.7%
Insurance				
Building Insurance	8,739.00	6,048.00	2,691.00	44.5%
WCB Expense	102.22	90.26	11.96	13.3%
Total Insurance	8,841.22	6,138.26	2,702.96	44.0%
Operations				
Advertising	567.88	482.62	85.06	17.6%
Bookkeeping & Booking Agent	4,312.50	3,828.25	686.25	18.9%
Postage, Office Supplies, Admin	433.25	398.30	34.95	8.8%
Total Operations	5,313.43	4,507.17	806.26	17.9%
Other Expenses				
Bank Charges & Interest Expense	312.46	366.30	-53.84	-14.7%
GST Paid	1,290.58	601.42	689.16	114.6%
Honoraria	0.00	50.00	-50.00	-100.0%
Playground Expenses	800.00	0.00	800.00	100.0%
PST Paid	134.58	402.91	-268.33	-66.6%
Travel	0.00	70.99	-70.99	-100.0%
Uncategorized Expenses	898.90	0.00	898.90	100.0%
Total Other Expenses	3,034.52	1,491.62	1,542.90	103.4%
Utilities				
Firewood	520.00	0.00	520.00	100.0%
Hydro	841.03	428.15	412.88	96.4%

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2018-10-07

Accrual Basis

DIRCS
Profit & Loss Prev Year Comparison
 January through September 2018

	Jan - Sep 18	Jan - Sep 17	\$ Change	% Change
Propane	1,408.14	0.00	1,408.14	100.0%
Telephone & Internet	1,501.89	1,400.13	101.76	7.3%
Total Utilities	4,271.06	1,828.28	2,442.78	133.6%
Total Expense	58,483.32	25,515.16	32,968.16	129.2%
Net Income	6,915.82	2,788.26	4,127.56	148.0%

Denman Island Recreation Commission Society

Annual General Meeting Minutes – March 14, 2018

Eighteen people attended the meeting.

Agenda:

1. **Adoption of Minutes of 2017 AGM** – Moved by Eli Hason, seconded by deNeen Baldwin. Carried.

2. **President's Report** – Stirling Fraser

"DIRCS AGM President's report 2018

Hello fellow islanders,

This the 106th annual general meeting of the Denman Island Recreation Commission Society. This society has been in continuous existence longer than 70 percent of the member countries in the United Nations.

As is appropriate to now note, the hall sits on land that forms part of the traditional territory of several Native communities including the PentLatch, K'omox, and Piercy First Nations.

This is a community facility and is owned and managed by the residents of Denman and one that receives public monies from the property taxes levied on Denman.

I want to briefly outline some of the changes have taken place over the last 12 months to show you where the monies went.

We have a new sound system, for which we must thank Eli Hanson in large measure for organizing. (Eli to speak on).

All the windows have been replaced with double glazed units and the difference in the library and back hall are significant. Thanks to Michael Rapati for his great work.

We installed the fence between us and Don Candy next door.

We have a new janitor Renee Robichaud and many thanks to Kathy Reider for her decade plus of service as the janitor and her endless work on behalf of the hall.

On this note, thanks too to Michael Lindsay for his efforts on behalf of the hall over the years.

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We are probably the only community hall in BC with three electric car chargers. They are outside on the wall of the library and free to use. The chargers and their installation costs were provided in part by Friesen Family Construction of Denman Island and are a gift to the Denman Community. (Eli) Tesla paid for the installation in large measure and for two of the chargers

The electricity they use comes in part from the solar panels on the roof that came into operation last year, a major project that got underway the year before last.

DIRCS held its traditional Halloween and New Year's Eve dances. Both of which were financial and social successes. Again, kudos to Eli for his work in organizing them. Where would we be without Eli?

We split the cost the Halloween fireworks with the fire department who get to set them all off while we provided free pumpkin pie donated by the pie makers on the island. This is over 20 pies served in as many minutes.

DIRCS is a major sponsor of the Blackberry Faire and parade which has been held annually for several decades now.

A big change for garbage enthusiasts was the purchase and installation of a new steel garbage bin to replace the rodent housing development made of plywood in use since 1912 I think.

As for the finances, I would like to turn the chair over to our wonderful bookkeeper and booking agent Lyndsey Jennings who in reality does so much more than her job title would imply.

Questions?

May I have a motion to approve the financial statement as presented here today.

Call question (see item 3 below)

Amendment of Bylaws: (see item 4 below)

Election of directors (see item 5 below)

Thanks for attending. Coffee and desserts await."

It was noted that AGM Minutes, and the Financial reports will be made available in the Library. A new Facebook page is in the works which will also have links to Monthly Board Meeting Minutes. Thanks to David Wees for volunteering for this.

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3. **Adoption of Financial Report** – Lyndsey Jennings (see attached) Moved by Erika, seconded by Roxanne. Carried.

4. **Bylaw Amendment-re: Membership Fees:**

The Board of Directors is recommending a change in the membership provisions of the Society. Currently there is a membership fee that has to be set by the Board at the very first meeting of the board and we have no record of what that fee is. Rather than get into the problems and issues of keeping up a membership list (and collecting fees etc etc) and we are proposing that the fee be eliminated and that all persons over 18 yrs of age and resident on Denman for more than 3 months will be members of DIRCS, and entitled to vote and serve on the Board. This is what DIRA has done.

Technically, the we are asking you to approve the rescinding of bylaw 1.3 and amending bylaw 1.2 to read:

"1.2 A person who has lived on Denman Island for more than 3 months and is over 18 years of age is a member of the Society."

Moved by Roxanne, seconded by Kathy. Carried.

5. **Election of Directors for 2018:**

Our bylaws require us to have 9 directors (President, vice president, Secretary and Treasurer and 5 at large directors. Attendance at board meetings is not compulsory but welcome. The more opinions the better the decision.

Call for nominations three times. Acclaim board elected.

Board meetings are held at 7:30 on the second Wednesday of each month.

Current Directors remaining on the Board:

Stirling Fraser, President/Treasurer
Robert Fox, Vice President
deNeen Baldwin, Secretary
Eli Hason
Robert Newton
Roxanne Cowles-MacPhail

Welcome to our New Directors:

Yogev (Yogi) Dascalu
Suzette Cullen
Sharon Walberg
Fiona Lindsay

Our thanks also to those who have volunteered to step up for duty this coming year: Kathy Rieder, David Graham and David Wees.

The meeting was adjourned.